



# Moving Checklist ✓

My Moving Date: \_\_\_\_\_

## 3-4 Weeks Before Your Move

- Book your moving company**
- Order/buy packing materials
- Make an inventory list of everything to be moved
- Sell, donate or dispose of items you no longer need
- Return borrowed items, retrieve loaned items
- Arrange for storage (if needed)
- Submit a change of address form to your post office

## 2 Weeks Before Your Move

- Begin packing lesser-used items
- Verify value of valuable/fragile items to move
- Book moving elevator (if applicable)
- Confirm parking access for moving truck
- Contact insurance company for policy transfer
- Contact phone/internet/cable/home security provider for service transfer arrangements
- Contact gas, water and electricity providers for service transfer / shut off dates
- Complete necessary change of address forms (Drivers' license, Health cards, employers, medical providers, bank accounts, tax offices (CRA), etc.)
- If necessary:
  - Arrange transfer of car insurance & license plates.
  - Notify kids' schools, transfer records.
  - Register at new school
  - Get copies of medical and dental records; if you have pets, get copies of veterinary records.

### Kick-start Essentials Box

- |  |  |
|--|--|
| <input type="checkbox"/> Toilet Paper      | <input type="checkbox"/> Paper Towels        |
| <input type="checkbox"/> Phone Chargers    | <input type="checkbox"/> Change of Clothes   |
| <input type="checkbox"/> Snacks/Drinks     | <input type="checkbox"/> Dish soap & towel   |
| <input type="checkbox"/> Scissors          | <input type="checkbox"/> Pet food & dish     |
| <input type="checkbox"/> Garbage bags      | <input type="checkbox"/> Tool kit            |
| <input type="checkbox"/> Cleaning supplies | <input type="checkbox"/> Plates/cups/cutlery |

## 1 Week Before Your Move

- Pack kick-start essentials box for an easier move**
- Actively pack the rest of your home room by room
- Clean home room by room / arrange cleaning service
- Clean out refrigerator. Plan a defrost and drying of your freezer(s) for day before move
- Clean the stove, microwave, other appliances.
- Collect and bundle any paperwork or appliance manuals for new occupant (if applicable)
- Take photos of furniture and disassemble
- Take photos of electronics, unplug and bundle cables.
- Pack a secured valuables box with cash, jewelry, and other valuables to bring in your car
- Be 95-100% Packed at least 48 hours ahead of move day.**

## 1 Day Before Your Move

- Defrost and dry your fridge/freezer
- Finish any last packing
- Finish any last cleaning
- Make sure all necessary paperwork is accessible
- Take down curtains and curtain rods
- Check in with moving company to confirm arrival time
- Ensure there is a clear path in and through your home for movers**
- Set aside an outfit for moving day and pack remaining clothing

## Moving Day!

- Strip your bed and pack away linens
- Communicate with your mover as to which boxes and items should be loaded last
- Ensure all loose items are in boxes
- Ensure there are no contents in appliances
- Final walkthrough: Ensure no contents in home (all rooms, closets, appliances, etc.), all lights are off, windows are closed/locked, water is shut off, heating is down, and keys are surrendered
- Arrive at your new home to direct movers where boxes and items should be placed**